

BISHOP AMBROSE COLLEGE
Grievance Redressal Policy

Grievances Redressal Policy

The college has a Grievance Redressal Committee (GRC) to redress the grievance of its students. The students are given the right to approach the committee to voice out their grievances regarding their concerns on academic and non-academic matters through the grievance/ suggestion box. This committee redresses the grievances by sorting the problems promptly and judiciously, thereby looking into complaints lodged by the students within a stipulated amount of time. The GRC may mediate between complainant and defendant against who the complaint has been made, if required.

The students are provided with the following form to address their grievances

Bishop Ambrose College

Grievance Redressal Cell - Application

Name	
Class	
Phone number	
Date of application	
Objective of the application	Request/ Complaint/ Grievance
Details of Request/ Complaint/ Grievance	
Signature of the applicant	

(For the use of Grievance cell)

Date of Scrutiny of the application	
Date of enquiry made	
Action taken	
Response of the applicant after the action	Satisfactory/ not satisfactory
Signature of the Grievance cell coordinator	

Procedure of the Grievances Redressal Committee:

1. Any student may lodge a complaint.
2. Complaint must be lodged through the prescribed form.
3. If the complainant is not comfortable in revealing his/her name in any of his/her grievance(s), they can drop them in the box placed outside the Library.
4. Initially, the grievances of the students will be taken to the Grievances Redressal Committee to be discussed.
5. After consolidation among the members of the committee, the grievances of significant importance will be reported to the higher authorities.
6. These matters will be dealt in a stipulated amount of time.

Members of the Anti-Ragging Committee are as follows:

S.NO.	FACULTY IN CHARGE	PHONE NUMBER
1	Chairman Dr.A.Peter Raj Principal.	9842524662
Members		
2	Dr.A.Anand Gerald Head, Management Studies.	9842942920
3	Dr.J.Thiravia Mary Gloria Head, Commerce.	9994101163
4	Regina Jayaseeli Head, Computer Science.	9362094192
5	Dr.Venugopal Physical Director.	9842674734
6	Dr.Sheeba Frerdric Head, English.	9443706899
7	Mrs.Jacqueline Adaikalam Head, Corporate Secretaryship.	9944220405
8	Mr.M.Balaji Asst.Commissioner of Police Law and order-South Sub Division, Coimbatore city.	9498174156
9	Mrs.Latha Inspector of Police, B 7 Ramanathapuram, Law and order-South Sub Division, Coimbatore city.	9865920090

Members of the Grievance Redressal Committee are as follows:

S.No.	NAME	DESIGNATION
1	Mrs. C. Antony Metilda Devera	Co-ordinator
2	Mrs. A. Pouline Juliet	Member
3	Mr. J. Balakrishnan	Member
4	Mrs. P. Felcy Christinal	Member
5	Mrs. T. Santhi	Member

Members of the Internal Complaint Committee are as follows:

S.No.	NAME	DESIGNATION
1	Dr.J.Thiravia Mary Gloria	Co-ordinator
2	Dr.I.Anthoniammal	Member
3	Mrs.J.Delshi Julie	Member
4	Mrs.A.Pouline Juliet	Member