

**IQAC MEETING MINUTES**  
**ACTION TAKEN REPORT 2021-2022**

<b>MINUTES</b>	<b>ATR</b>
Preparing self study report	The self study report was prepared by forming qualitative and quantitative teams
Requirement of Additional documents	The additional required documents were collected from the departments, office, Lab and Library.
Deciding of time for submitting SSR	It was decided to submit the SSR on or before 20 <sup>th</sup> September.
Deciding of Dates for Peer team Visit	The dates for peer visit were March 7 <sup>th</sup> & 8 <sup>th</sup>
Discussion of Cultural Events	The cultural events for 45 minutes were discussed and decided as, Prayer song, Welcome dance, cultural dance, mime, playing musical instruments, western dance...etc
Mock peer team visit	The mock peer team visit was conducted on 10.02.2022
Preparation of PowerPoint presentation	The PowerPoint presentation for presenting SSR was discussed and finalised.