

BISHOP AMBROSE COLLEGE

(AUTONOMOUS)

Accredited with “B++” Grade by NAAC

(Affiliated to Bharathiar University)

COIMBATORE-45



The First Academic Council Meeting Minutes

Academic Year 2024-2025

Date:1.10.2024

Venue: Tony Conference Hall

**BISHOP AMBROSE COLLEGE
(AUTONOMOUS)**

The First Academic Council Meeting under Autonomous status was held on **01.10.2024** at **10.30am** in **Conference Hall** -Academic year 2024-2025.

Members Attended:

S. No	Name	Designation	Signature
1	Dr. A. Peter Raj Principal, Bishop Ambrose College	Chairman	<i>A. Peter Raj</i> 01/10/24
2	Dr. P. Ponmurugan Associate Professor, Dept. of Botany, Bharathiar University, Coimbatore	University Nominee	<i>P. Ponmurugan</i> 01/10/2024
3	Dr. R. Shankar Assistant Professor, Dept. of Physics, Bharathiar University, Coimbatore	University Nominee	<i>R. Shankar</i> 01/10/24
4	Dr. K. Srinivasan Professor & Head, Dept. of Physics, Bharathiar University, Coimbatore	University Nominee	<i>K. Srinivasan</i> 01/10/2024
5	Dr. R. Haridas Associate Professor Department of Business Administration Chikkanna Govt. Arts College, Tirupur	Academician	<i>R. Haridas</i> 01/10/2024
6	Dr. L. Robert Associate Professor PG and Research Department of Computer Science, Government Arts College, Coimbatore	Academician	<i>L. Robert</i> 1/10/24
7	Mr. A. Balasundram Life Member in CODDCA, Chamber of Commerce and Rifle Club.	Expert	<i>A. Balasundram</i> 1/10/24.
8	Rev. Fr. J. Antony Vinodh Advocate, Director of Legal Chamber, Coimbatore Diocese.	Expert	ABSENT

9	Dr.J.Thiravia Mary Gloria Controller of Examinations	COE	<i>J. Gloria</i> 1/10/24.
10	Dr. I.Paulina Vasanthi Vice-Principal & Dean of Academics	Teacher Representative	<i>I. Paulina</i> 1/10/24.
11	Mr.A.Suresh Assistant Professor, Dept. of Computer Science	Teacher Representative	<i>A. Suresh</i> 1/10/24
12	Mrs.Antony Metilda Devara Assistant Professor, Dept. of Computer Science	Teacher Representative	<i>Antony Metilda</i> 1/10/2024
13	Dr.P.Vijayalakshmi Assistant Professor, Dept. of Commerce,	Teacher Representative	<i>P. Vijayalakshmi</i> 01/10/24
14	Dr.I.Anthonymmal Head, Dept. of Tamil	Member	<i>A. I. Anthonymmal</i> 1/10/2024
15	Dr.Sheba Frederic Head, Dept. of English	Member	<i>Sheba Frederic</i> 1-10-2024.
16	Dr.A.Regina Jayaseeli Head, Dept. of Computer Science	Member	<i>A. Regina Jayaseeli</i> 1/10/24
17	Mrs.T.Nancy Paul Head, Dept. of Management Studies	Member	<i>T. Nancy Paul</i> 1/10/24.
18	Dr.A.Flora Noyal Head, Dept. of Commerce	Member	<i>A. Flora Noyal</i> 1/10/24
19	Mrs.G.Jacqueline Adaikalam Head, Dept. of Corporate Secretaryship	Member	<i>G. Jacqueline</i> 1/10/24
20	Mrs.R.K.Gayathri Devi Head, Dept. of Mathematics	Member	<i>R. K. Gayathri Devi</i> 1/10/24
21	Mr.J.Joel Antony Head, Dept. of Social Work	Member	<i>J. Joel Antony</i> 1/10/24
22	Mrs.S.Kavitha Assistant Professor, Dept. of Computer Science	Member Secretary	<i>S. Kavitha</i> 1/10/24

Academic Council Meeting Minutes 2024-2025

Venue: Tony Hall

Time: 11:00 AM

Date: October 1, 2024

The council meeting commenced with a heartfelt opening prayer led by Vice Principal Dr. Paulia Vasanthi,

Dr. A. Peter Raj, Chairman of the Academic Council, warmly welcomed all attendees, expressing his gratitude for their participation. He took a moment to introduce each council member, highlighting their roles and contributions

The agenda was then opened for discussion, allowing council members to delve into various topics.

The meeting began with the Principal presenting the college's Annual Report for the academic year 2023-2024. The report highlighted key achievements, challenges faced, and future goals, providing a comprehensive overview of the college's progress and areas for improvement.

Following the Chairperson's report presentation, the council discussed the decline in admissions over the past few years. All members agreed on the need to focus efforts on improving the admission rates moving forward.

Dr. Thiravya Mary Gloria, the Controller of Examinations at Bishop Ambrose College, presented the academic curriculum.

Following the detailed presentation by the Controller of Examinations, the members of the council put forth the below mentioned points for further discussion.

The council began by inquiring about the provision for Naan Mudhalvan and the inclusion of TANSCH (Tamil Nadu State Council for Higher Education) guidelines in the curriculum of UG programs. The Controller of Examinations

explained that these would be adopted once the official declaration of Naan Mudhalvan for all autonomous colleges is made.

Regarding the internal assessment, the council members discussed various aspects, and Robert Sir suggested implementing one internal examination and one model exam per semester. This structure ensures a fairer distribution of assessments throughout the semester, rather than overwhelming students with only one major exam at the end.

To introduce new courses in UG and PG programs, the council discussed potential strategies and the necessary steps to expand the academic offerings. The council also stressed the importance of incorporating innovative teaching methods and ensuring that the new courses enhance the overall academic experience while maintaining the institution's academic integrity and reputation. The following courses were suggested by the council

- **BA Tamil**
- **A PG course** related to the **Computer Science** programme

The council members suggested the following improvements to increase admissions:

- **Increased outreach to schools** by conducting exhibitions, setting up stalls, and organizing other promotional programs.
- **Building public relations** through regular newspaper advertisements and weekly radio announcements to keep the institution visible in the community.
- **Fee concessions for sports students** and establishing partnerships with stadiums and sports academies to attract talented athletes.
- The council members also suggested focusing on **forming more Memorandums of Understanding (MOUs) with industries and**

corporates rather than with academic institutions. This strategy aims to strengthen industry connections and improve the overall reputation of the institution among potential students.

After thorough discussion, the academic **curriculum** was proposed by Dr. J. Thiravia Mary Gloria, the Controller of Examinations, and was seconded by the Vice Principal, Dr. I. Paulina Vasanthi.

Department Tamil

Following this, the various Board Chairpersons presented the curriculum for the academic year 2024-2025 onwards.

- Dr. I. Anthonyammal, Chairperson of the Department of Tamil, proposed the curriculum for the Tamil program, which was seconded by Dr. I. Sheba Fedric, Head of the Department of English.

Department of English

- The curriculum for the English program was presented by Dr. I. Sheba Fedric, and the council members appreciated the implementation of the **Vocabulary and Communication** course for the academic year 2024-2025. The curriculum was then proposed by Dr. Sheba Fedric and seconded by Mrs. A. Regina Jayaseeli.

Department of Computer Science

The Chairperson of the Computer Science Department presented the courses for the **B.Sc. Computer Science, BCA, and B.Sc. Information Technology** programs for the academic year 2024-2025.

The chairperson announced the introduction of the new course, **B.Sc. in Computer Science with a specialization in Artificial Intelligence and Data**

Science, which has been approved by the Board of Studies. This course is set to begin in the upcoming academic year, starting from **2025-2026**.

The council suggested that the **C & C++** syllabus for the first semester appeared to be heavy, as it was combined into one paper. They recommended splitting it into two separate papers starting from the next academic year, subject to the approval of the upcoming Board of Studies. Suggestions were made to place a higher emphasis on **programming languages** and to incorporate more **application-oriented programs** into the curriculum. The Chairperson considered and acknowledged the suggestion for future implementation.

The curriculum **B.Sc. Computer Science, BCA, and B.Sc. Information Technology** programs was proposed by the Chairperson and was seconded by Mrs. T. Nancy Paul, Head Department of Management Studies.

Department of Management Studies

The **Chairperson of the Department of Management Studies**, Mrs. T. Nancy Paul, presented the revised curriculum for the **BBA and BBA (Computer Applications)** programmes. During the presentation, the council members expressed their appreciation for the integration of practical components into the various units of the curriculum.

In addition, the council members suggested that a **Management Labs** course be incorporated into the curriculum, if feasible.

The Chairperson acknowledged the suggestion and agreed to consider the inclusion of this component in future curriculum revisions.

The **curriculum approval** for the **BBA and BBA (Computer Applications)** programmes was **proposed** by the Chairperson of the Department of

Management Studies, **Mrs. T. Nancy Paul**, and seconded by **Dr. A. Flora Noyal**, Head and Chairperson of the Department of Commerce.

Department of Commerce

The curriculum for the **B.Com**, **B.Com with Computer Applications**, **B.Com with Professional Accounting**, and **M.Com** programs was presented and approved in the council. After the presentation, the **curriculum approval** was **proposed** by the Chairperson of the Commerce Board, **Dr. A. Flora Noyal**, and **seconded** by **Mrs. G. Jacqueline Adikalam**, Head of the Department of Corporate Secretaryship.

Department of Corporate Secretaryship

The curriculum for the **B.Com Corporate Secretaryship** and **B.Com Corporate Secretaryship with Computer Applications** programs was presented and approved in the council. After the presentation, the **curriculum approval** was **proposed** by the Chairperson of the Corporate Secretaryship Department, **Mrs. A. Jacqueline Adikalam**, and **seconded** by **Mrs. Gayathri Devi**, Head of the Department of Mathematics.

Department of Corporate Mathematics

The **Chairperson of the Mathematics Board** presented and **proposed** the allied courses for the **Computer Science** and **BBA** boards. Following the proposal, the motion was **seconded** by **Mr. Joyal Antony**, Head of the Department of Masters in Social Work.

Department of Social Work

The curriculum for the **MSW (Master of Social Work)** board was presented for approval to the council. After the presentation, the **curriculum** was **proposed** for the council's approval by the Chairperson **Mr. Joyal Antony**, and the proposal was **seconded** by **Dr. P. Vijiyalakshmi**, Teacher Representative.

After the thorough presentation of all the curricula from the respective boards, the council members offered the following suggestions in a general view:

1. **Include an additional subject expert** as a **special invitee** to the Board of Studies (BOS) meetings, rather than limiting the invitees to the standard criteria.
2. **Include one final-year student** as a **BOS member**, allowing students to have a direct voice in the decision-making process regarding curriculum development.

The **Controller of Examinations** acknowledged the feasibility of incorporating these suggestions and accepted the proposal.

As part of the **general suggestions**, the **Academic Council** advised the management to focus on improving admissions and made the following recommendations:

1. **Attract society through various programs** to increase the number of admissions, creating more visibility and engagement with prospective students.
2. **Encourage faculty members** to apply for **research programs**, promoting a culture of academic inquiry and contributing to the institution's research output.
3. **Provide flexible timings for PG students** to accommodate diverse needs and help balance academics with other commitments.
4. **Offer hostel facilities for outstation students** to make it easier for students from other regions to pursue their education at the institution.

The **meeting** concluded with a **vote of thanks** given by **Mrs. Nancy Paul**, Head of the Department of Management Studies, acknowledging the contributions and participation of all council members in the discussions.

These recommendations reflect the council's proactive approach in enhancing the overall student experience and improving the institution's academic and infrastructural offerings.



Dr.A.PETER RAJ
Chairman and Principal

Principal
Bishop Ambrose College,
Coimbatore.

FIRST ACADEMIC COUNCIL MEETING

